

**TOWN OF ST. GERMAIN**  
**OFFICE OF THE CLERK**  
**P.O. BOX 7**  
**ST. GERMAIN, WISCONSIN 54558**  
[www.townofstgermain.org](http://www.townofstgermain.org)

**MINUTES TOWN BOARD MEETING: April 10, 2023**

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Kalisa Mortag and Ted Ritter along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center in room 4 with 29 community members. 11 community members were present via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, April 8, 2023 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**

Tim Clark – Thanked June and Jeanna for answering fiber optic question. Still waiting for update from January question he asked regarding fire call. Asked about the fire department roof leaking, is MSA taking care of that? Is DPW making a plan to improve plowing for next year? What are the planned DPW projects for the summer?

Phil Monday – Commended town on doing a fairly decent job getting the roads cleaned up. It took longer but it got done.
6. **Cemetery Sexton's Report** Nothing to report.
7. **Discussion/Action Items:**
  - a. **Approval of payment of the bills.** Motion by Mortag to approve bills as presented; second Swenson. Discussion none. The motion passed by voice vote unanimously.
  - b. **Approval of past meeting minutes.** Motion by Swenson to approve March 23, 2023 minutes as presented; second Cooper. Discussion none. The motion passed by voice vote unanimously.
  - c. **Projects Update**
    1. **Peterson Road** No update.
    2. **Sixteen Road** No update.
    3. **Fiber Optic** No update.
    4. **Road maintenance Program** No update.
    5. **Fire Department High Volume Well** No update.
    6. **WIFI in Town Community Park Area** No update.
    7. **Streetlights at intersections Town Roads/State and County Highways** No update.
    8. **International Truck Replacement** No update.
    9. **Vandervort Park Pavilion Replacement** Soil samples have been taken, analysis is not back from engineering firm.
    10. **Fern Ridge New Pavilion** No update.
    11. **Location change for Yard Waste facility** No update.
  - d. **Public comments concerning revisions to Chapter 17 – Community Parks & Buildings Usage.** No comments received from public.
  - e. **Adopt revisions to Chapter 17 – Community Parks & Buildings Usage.** Discussion by board. Motion by Ritter that the amendments approved by town board for Chapter 17 – Community Parks & Buildings Usage be adopted; second Mortag. Discussion none. The motion passed by voice vote unanimously.
  - f. **Request from the St Germain Northwoods Lions Club to place an extra trash dumpster in the Community Park area at their expense.** Karen Carter, St Germain Northwoods Lions Club presented a proposal of a dumpster for tourists to put garbage in as they leave town with a sign what the dumpster is for. The club would like to see less garbage tossed on the sides of the roads. St Germain Northwoods Lions Club will pay for dumpster, garbage pickup and advertising what the intent of the dumpster is for. Discussion by board of placement. Motion by Mortag to allow the St Germain Northwoods Lions Club to put a garbage disposal bin next to the current bin behind the Community Center from Memorial Day to Labor day; second Swenson. Discussion: Advertise to campground and rental facilities. Success to be based on less garbage on roads, not based on how full the dumpster is and how many times it is emptied. The motion passed by voice vote unanimously.
  - g. **Request from the St Germain ATV Club to open all Town Roads to UTV/ATV traffic year round.** Town Board received letter for this request from Mr Penner. Mr Penner discussed proposed plan of opening all hard surfaced town roads. UTV/ATV would still need to stay off snowmobile trails, it is a state law. ATV letter was shared with BoBoen Club for their input, meeting tomorrow night. Motion by

Christensen to table to until April 27 meeting. No second, motion failed. Motion by Ritter to table to May 8 meeting to allow for community input and present a draft modification of Chapter 30 for board to decide the next step; second Cooper. Discussion: Clarification of draft ordinance. The motion passed by voice vote unanimously.

- h. **Liquidated damage for the Golf Course Cart Shed.** KSW representatives present; Dean Slaby president of KSW, general Cliff O'Connor. Liquidated damages currently at approximately \$50,000. Golf cart project started in early Spring 2022. Project turned out very nice. There were hiccups with subcontractors, specifically a plumber. Proposal from plumber to do 10 year maintenance program and 5 year warranty on all equipment installed by plumber including labor of hot water heater, sprayer, tank, piping; in lieu of liquidated damage. Board will deliberate in closed session.
- i. **Code of Ordinances, Chapter 1 – Zoning, Section 1.409 does not allow temporary use of shipping containers. Discussion and action concerning changing the Code of Ordinances to permit temporary use of shipping containers will take place.** Discussion by board. Ask zoning committee to think about it differently, for a temporary use with limited time frame. Ritter spoke on behalf of zoning committee and believes committee does not agree that this needs to be amended again. Motion to table 7i indefinitely; second Mortag. Discussion none. The motion passed by voice vote unanimously.
- j. **Code of ordinances, Chapter 1 – Zoning, Section 1.201 does not allow tiny houses. Discussion and action concerning changing the Code of Ordinances to permit tiny houses will take place.** Discussion by board. Motion by Cooper to table 7j indefinitely; second Ritter. Discussion none. The motion passed by voice vote unanimously.
- k. **Approval of Alcohol Licenses.** Motion by Mortag to approve alcohol related licenses as presented; second Cooper. Discussion none. The motion passed by voice vote unanimously.
- l. **Completion of split rail fencing at Veteran's Memorial.** Proposed split rail fence to complete area around Veteran's Memorial; roughly 300 feet, to finish area. Discussion by board. Motion by Swenson to complete split rail fence using potato rock around Veteran's Memorial with funding from Community Development; second Ritter. Discussion: DPW to install. The motion passed by voice vote unanimously.
- m. **Consider approving 2<sup>nd</sup> draft amendment to section 1.403, Campgrounds, Chapter 1- Zoning.** Provision would stay in effect for all new campgrounds, existing campgrounds would be exempt from them. Would still need to apply for conditional use permit. Added a provision that would exempt off water campground. Discussion by the board. Motion by Ritter that the proposed Chapter 1 – Zoning Campgrounds section 1.403 amendment be approved for adoption subject to public review and comment; second Mortag. Discussion: Schedule public hearing at 6:00 pm on April 27 with decision made at April 27 6:30 town board meeting. The motion passed by voice vote unanimously.

8. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (e) of the Wisconsin Statutes to discuss liquidated damages for the Golf Course Cart Shed, ChoiceTEL partnership for fiber optic installation and the contract for a new cell tower in town. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.** Motion by Christensen at 8:22 to adjourn to closed session in accordance with Section 19.85 (1) (e) of the Wisconsin Statutes to discuss liquidated damages for the Golf Course Cart Shed, ChoiceTEL partnership for fiber optic installation and the contract for a new cell tower in town. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; second Cooper. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag – yes.

Break 8:22-8:27

9. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.** Motion by Mortag at 9:42 to reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session; second Swenson. Discussion none.

10. **Adjourn** Mr Christensen adjourned the meeting at 9:42 pm

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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